

**Jewett City Department of Public Utilities
Board of Commissioners
Meeting Minutes
May 10, 2023**

The regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday, May 10, 2023, at 4:30 pm.

Chairman Demicco called the meeting to order with Comm. Throwe and Comm. Comfort present. Also, in attendance was Carol Throwe, Jim Barnie, Borough Warden Tim Sharkey, and Kenneth Sullivan, Director of Utilities.

AGENDA #2 APPROVE THE MINUTES OF THE REGULAR MEETING HELD OF APRIL 12, 2023 AND THE SPECIAL MEETING OF APRIL 25, 2023:

Comm. Comfort made the motion to approve the regular meeting minutes held on April 12, 2023 as written and presented prior to the meeting. The motion was seconded with all in favor.

Comm. Comfort made the motion to approve the special meeting minutes held on April 25, 2023 as written and presented prior to the meeting. The motion was seconded with all in favor.

AGENDA #3 READING OF COMMUNICATIONS:

Director Sullivan stated that a copy of Talcott Resolution's quarterly statement regarding our pension funds was enclosed for their information.

AGENDA #4 REPORTS OF OTHER COMMISSIONERS:

Chairman Demicco stated that he attended the Borough of Jewett City monthly meeting and a few CMEEC meetings in the last month.

AGENDA #5 RATIFY THE CHANGES MADE TO POLICY GUIDELINES FOR SELF-GENERATING CUSTOMERS AND OTHER INTERCONNECTION AGREEMENTS RELATED TO SELF-GENERATING POWER:

Director Sullivan discussed the changes he made to the policy for self-generating customers.

Chairman Demicco made the motion to ratify the "Policy Guidelines for Self-Generating Customers" as amended and presented. The motion was seconded with all in favor.

Director Sullivan discussed the changes he made to the Interconnection Agreement that affects the cost. Chairman Demicco made the motion to accept and ratify the changes to the "Interconnection Agreement for Category 1 Generators – 10 kW and Less" as amended and presented. The motion was seconded with all in favor.

AGENDA #6 SEWER UPDATE:

Director Sullivan informed the Commissioner's that the WWTP is running okay at this time.

Director Sullivan reviewed the information explained at the Public Hearing especially the low flow coming into the system meaning low revenues and that capital assets are in need of repairs or replacements and those failures are at a record setting pace that is not sustainable based upon present revenues.

Director Sullivan stated that the chemical analysis is staying below permit levels.

Director Sullivan informed the Board that he has reached out to Representative Brian Lanoue to check if there are any programs that we could apply to for assistance. There could possibly be a bonding or a separate STEAP program that may be offered in January or June.





Chairman Demicco asked about the Flood Wall and Director Sullivan stated that the bids are out. Warden Sharkey mentioned that the bid opening is on May 25th to award the project to the lowest bidder.

Mr. Bernie stated that for economic development, the Route 164 Heritage project has been approved. The building would start at the front of the property, with whoever gets funding first. Director Sullivan referenced the need for 200,000 gallons per day. Chairman Demicco said that he knows this wouldn't bring in that much but it would bring in something.

AGENDA #7 ADDRESS PUBLIC CONCERNS:

Director Sullivan stated that there were none at the time of preparing the agenda.

AGENDA #8 OTHER BUSINESS:

Director Sullivan stated that he had asked Stuart Bryan of IM Technologies to come to the meeting to explain what his company does regarding computers and software.

Mr. Bryan explained that his company was local being based out of Norwich and has worked in this industry for many years. He stated that he had come in at the request of Director Sullivan to review our system and run many internal and external tests. He stated that he could help with the upgrade of hardware and training of computer users to keep the system safe from outside problems. After an informative explanation, Director Sullivan thanked him for coming to the meeting. He took his leave.

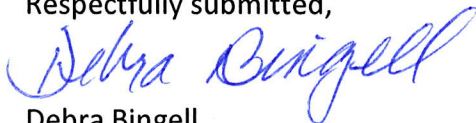
Warden Sharkey mentioned that the Borough of Jewett City has hired his company as their IT consultant.

Chairman Demicco asked that the secretary read the May 4, 2023 Public Hearing minutes that were brought to this meeting. The secretary mentioned that the Public Hearing minutes were completed after the board book had already gone out to the commissioners. The secretary read the Public Hearing minutes.

Corrections were noted that on page 1, second paragraph, second sentence to add after 'Kennedy,' the words "of Jewett City," and after 'Bernie, of' to delete 'Jewett City' and add "Griswold"; and on page 3, first paragraph, second sentence to delete the word 'the'. After these corrections, Chairman Demicco made the motion to approve and accept the May 4, 2023 Public Hearing minutes as amended. The motion was seconded with all in favor.

With no other business to come before the Board, Chairman Demicco made the motion to adjourn the meeting at 5:19 pm. The motion was seconded with all in favor.

Respectfully submitted,



Debra Bingell
Secretary to the Board